



MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

COMMITTEE OR CONVENING BODY: Board of Trustees of the Langley-Adams Library

MEETING PLACE: Library meeting room

DATE & TIME OF MEETING: Wednesday March 8, 2017 6 pm

AGENDA ITEMS: for any item - **VOTES MAY BE TAKEN**

1. Call to order
2. Programing - report and requests
3. Minutes to approve
4. Director report
 - a. reporting of warrants
 - b. Budget update, spending/funding needs – materials line
 - c. Budget '18 update
5. Funding for Foundation set-up
6. Treasurer report
7. Correspondence –
 - a. Ethics and conflict of interest training From Feb 8th ABrodie email: To access the online training program please visit the State Ethics Commission's website at <http://www.muniprogram.eth.state.ma.us/>. Once you complete the training, please either print out the Certificate of Completion and submit it to my Office or email a .pdf version to me. Email to abrodie@grovelandma.com. This must be received by April 7, 2017.
8. Old Business
9. Other (no votes may be taken)
10. Next monthly meeting – April 12th 6 pm Library meeting room
11. Adjourn

Signed: *Elizabeth J. Burton* Date: 3.6.2017

All meeting notices must be time stamped and filed in the Town Clerk's Office and posted 48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).

RECEIVED/POSTED
TOWN CLERK

2017 MAR -6 PM 5:05

TOWN OF GROVELAND